Aichi Shukutoku University
Student Exchange Programs Application Guidelines 2022-2023
For Non-degree seeking undergraduate courses

	A) Non-degree seeking undergraduate courses taught in **English**	B) Non-degree seeking undergraduate courses taught in **Japanese**
Course Outline	- Students will belong to the Faculty of Global Communication and take courses taught in English.	- Students can choose courses taught in Japanese across faculties/departments. -Please note that registration for some courses may not be possible.
Qualification	- Language proficiency is not required, but suggested language English level is equivalent to TOEFL iBT 71, IELTS 5.5 or above for non-native English speakers. -Grade F (Fail) must be less than 10% of the total academic results at the last educational institution.	-The student must obtain the Japanese Language Proficiency Test (JLPT) N1 (Level 1). -Grade F (Fail) must be less than 10% of the total academic results at the last educational institution.
Application	Please submit your application through **'ASU Online Application'** before the deadline. (Japanese) https://www.aasa.ac.jp/institution/international/program/ (English) https://www.aasa.ac.jp/institution/international/en/program/	
Application Period	From 10 a.m. JST 15 March 2022 – To 5 p.m. JST 15 April 2022	
Flowchart	1. Please read the below website and this guideline carefully, and check the required documents before starting the online application; http://www.aasa.ac.jp/institution/international/en/program/ 2. To apply, create your account and make your 'My Page', using your e-mail address. 3. There are five sections in 'My Page'. Input necessary information to Sections 1) - 4). Each section will be saved when you click on "Proceed" button on each confirmation page. (1) Applicant's Information (2) Educational Background (3) Passport and Immigration-related information (4) Financial Support (5) Documents Upload 4. Please upload the following documents and certificates in Section 5) 'Documents Upload' and submit your application. ＊Documents written in a language other than Japanese or English must be accompanied by a Japanese or English translation.	

	Specified format	Upload	Original copy to submit by post
Certificate of Health	✓	✓	✓
Course Request Form	✓	✓	
Financial supporting documents（e.g. personal bank statements, employment certificates, scholarship award certificates）		✓	✓
Academic Transcript		✓	✓
Passport copy（If you have visited Japan in the past, attach a copy of passport page that shows the status of stay and the entry and departure dates.）		✓	
ID photo (Less than 50KB. Taken within the last three months). Please follow the photograph requirements by the Immigration Bureau; https://www.isa.go.jp/en/applications/guide/photo_info.html		✓	

5. Online application completed.

6. Please send the following **three ORIGINAL documents by registered** mail to the address listed as below.

    (1) Certificate of Health

    (2) Academic Transcript

    (3) Financial supporting documents

    All documents must reach us no later than <u>**the Submission Deadline: 15 April 2022**</u>.

    <u>Sending address:</u>

    Center for International Programs

    Hoshigaoka Campus

    AICHISHUKUTOKU UNIVERSITY

    23, Sakuragaoka, Chikusa-ku, Nagoya-city, Aichi-prefecture 464-8671 JAPAN

    TEL：+81-(0)52-783-1590

    Email：goglobal@asu.aasa.ac.jp

Semester Period	2022 Fall Semester	Early September 2022 (Orientation)
		26 September 2022 - 23 January 2023 (Course Period)
		24 -30 January 2023 (Exam week)
	2023 Spring Semester	Early April 2023 (Orientation)
		Middle April 2023 –Late July 2023 (Course Period)
		Early August 2023 (Exam week)

The above schedule differs from the period on the' Certificate of Admission' which will be issued after your admission is confirmed.

The date entering into Japan will be earlier than the above and is usually in late August.

We will announce the date as soon as it is decided.