

Aichi Shukutoku University  
 Student Exchange Programs Application Guidelines 2022-2023  
 For Non-degree seeking undergraduate courses

	A) Non-degree seeking undergraduate courses taught in <b>English</b>	B) Non-degree seeking undergraduate courses taught in <b>Japanese</b>
<b>Course Outline</b>	- Students will belong to the Faculty of Global Communication and take courses taught in English.	- Students can choose courses taught in Japanese across faculties/departments. ※However the course should be eligible for non-degree undergraduate students.
<b>Qualification</b>	- Language proficiency is not required, but suggested language English level is equivalent to TOEFL iBT 71, IELTS 5.5 or above for non-native English speakers. -Grade F (Fail) must be less than 10% of the total academic results at the last educational institution.	-It is requested to have Japanese Language Proficiency Test (JLPT) N1. ※In case the prospectus student does not have N1, please contact the Center for International Programs at ASU. -Grade F (Fail) must be less than 10% of the total academic results at the last educational institution.
<b>Application</b>	Please submit your application through ' <b>ASU Online Application</b> ' before the deadline. (Japanese) <a href="https://www.aasa.ac.jp/institution/international/program/">https://www.aasa.ac.jp/institution/international/program/</a> (English) <a href="https://www.aasa.ac.jp/institution/international/en/program/">https://www.aasa.ac.jp/institution/international/en/program/</a>	
<b>Application Period</b>	From 10 a.m. JST 14 October 2022 – To 5 p.m. JST 15 November 2022	
<b>Flowchart</b>	<ol style="list-style-type: none"> <li>Please read the below website and this guideline carefully, and check the required documents before starting the online application;  <a href="http://www.aasa.ac.jp/institution/international/en/program/">http://www.aasa.ac.jp/institution/international/en/program/</a></li> <li>To apply, create your account and make your 'My Page', using your e-mail address.</li> <li>There are five sections in 'My Page'. Input necessary information to Sections 1) - 4). Each section will be saved when you click on "Proceed" button on each confirmation page.             <ol style="list-style-type: none"> <li>Applicant's Information</li> <li>Educational Background</li> <li>Passport and Immigration-related information</li> <li>Financial Support</li> <li>Documents Upload</li> </ol> </li> <li>Please upload the following documents and certificates in Section 5) 'Documents Upload' and submit your application.            * Documents written in a language other than Japanese or English must be accompanied by a Japanese or English translation.</li> </ol>	

		Specified format	Upload	Original copy to submit by post
Certificate of Health		✓	✓	✓
Course Request Form		✓	✓	
Financial supporting documents (e.g. personal bank statements, employment certificates, scholarship award certificates)			✓	✓
Academic Transcript			✓	✓
Passport copy (If you have visited Japan in the past, attach a copy of passport page that shows the status of stay and the entry and departure dates.)			✓	
ID photo (Less than 50KB. Taken within the last three months). Please follow the photograph requirements by the Immigration Bureau; <a href="https://www.isa.go.jp/en/applications/guide/photo_info.html">https://www.isa.go.jp/en/applications/guide/photo_info.html</a>			✓	
<p>5. Online application completed.</p> <p>6. Please send the following <b>three ORIGINAL documents by registered</b> mail to the address listed as below.</p> <p>(1) Certificate of Health  (2) Academic Transcript  (3) Financial supporting documents</p> <p>All documents must reach us no later than <b><u>the Submission Deadline: 15 November 2022.</u></b></p> <p><u>Sending address:</u>  Center for International Programs  Hoshigaoka Campus  AICHISHUKUTOKU UNIVERSITY  23, Sakuragaoka, Chikusa-ku, Nagoya-city, Aichi-prefecture 464-8671 JAPAN  TEL : +81-(0)52-783-1590  Email : <a href="mailto:goglobal@asu.aasa.ac.jp">goglobal@asu.aasa.ac.jp</a></p>				
<b>Semester Period</b>	2022 Fall Semester	Early September 2022 (Orientation)		
		26 September 2022 - 23 January 2023 (Course Period)		
		24 -30 January 2023 (Exam week)		
	2023 Spring Semester	Early April 2023 (Orientation)		
		Middle April 2023 –Late July 2023 (Course Period)		
		Early August 2023 (Exam week)		
<p>The above schedule differs from the period on the ' Certificate of Admission ' which will be issued after your admission is confirmed.</p> <p>We will announce the date as soon as it is decided.</p>				