

2023-2024 Aichi Shukutoku University
Non-degree seeking undergraduate courses Application Guideline

※ONLY for exchange students from partner universities

	A) Non-degree seeking undergraduate courses taught in English	B) Non-degree seeking undergraduate courses taught in Japanese
Course Outline	- Students will belong to the Faculty of Global Communication and take courses taught in English.	- Students can choose courses taught in Japanese across faculties/departments. ※However the course should be eligible for non-degree undergraduate students.
Qualification	- Language proficiency is not required, but suggested language English level is equivalent to TOEFL iBT 71, IELTS 5.5 or above for non-native English speakers. (CEFR B2 level) -Grade F (Fail) must be less than 10% of the total academic results at the last educational institution.	-It is requested to have Japanese Language Proficiency Test (JLPT) N1. ※In case the prospectus student does not have N1, please contact the Center for International Programs at ASU. -Grade F (Fail) must be less than 10% of the total academic results at the last educational institution.
Application	Please submit your application through 'ASU Online Application' before the deadline. (Japanese) https://www.aasa.ac.jp/institution/international/program/ (English) https://www.aasa.ac.jp/institution/international/en/program/	
Application Period	<p>① 2023 Fall semester From 10 a.m. JST 15 March 2023 – To 5 p.m. JST 15 April 2023</p> <p>② 2024 Spring semester From 10 a.m. JST 15 October 2023 – To 5 p.m. JST 15 November 2023</p>	
Flowchart	<p>1. Please read the following website carefully and check the required documents before starting the online application; http://www.aasa.ac.jp/institution/international/en/program/</p> <p>2. To apply, create your account and make your 'My Page', using your e-mail address.</p> <p>3. There are five sections in 'My Page'. Input necessary information to Sections 1) - 4). Each section will be saved when you click on "Proceed" button on each confirmation page.</p> <p>(1) Applicant's Information (2) Educational Background (3) Passport and Immigration-related information (4) Financial Support (5) Documents Upload</p> <p>4. Please upload the following documents and certificates in Section 5) 'Documents Upload' and submit your application.</p> <p>* Documents written in a language other than Japanese or English must be accompanied by a Japanese or English translation.</p>	

		Specified format	Upload	Original copy to submit by post
Certificate of Health		✓	✓	✓
Course Request Form		✓	✓	
Financial supporting documents (e.g. personal bank statements, employment certificates, scholarship award certificates)			✓	✓
Academic Transcript			✓	✓
Passport copy (If you have visited Japan in the past, attach a copy of passport page that shows the status of stay and the entry and departure dates.)			✓	
ID photo (Less than 50KB. Taken within the last three months). Please follow the photograph requirements by the Immigration Bureau; https://www.isa.go.jp/en/applications/guide/photo_info.html			✓	
<p>5. Online application completed.</p> <p>6. Please send the following three ORIGINAL documents by registered mail to the address below.</p> <p>① Certificate of Health ② Academic Transcript ③ Financial supporting documents</p> <p>【Submission Deadline】</p> <p>① 2023 Fall semester: 15 April 2023</p> <p>② 2024 Spring semester: 15 November 2023</p> <p>【Sending address】</p> <p>Center for International Programs Hoshigaoka Campus AICHISHUKUTOKU UNIVERSITY 23, Sakuragaoka, Chikusa-ku, Nagoya-city, Aichi-prefecture 464-8671 JAPAN TEL : +81-(0)52-783-1590 Email : goglobal@asu.aasa.ac.jp</p>				
Semester Period	2023 Fall Semester	Orientation: Early September 2023		
		Course Period: 25 September 2023 - 22 January 2024		
		Exam Week: 23 -29 January 2024		
	2024 Spring Semester	Orientation: Early April 2024		
		Course Period: Middle April 2024 –Late July 2023		
		Exam Week: Late July to Early August 2024		